

**Stark Area Regional Transit Authority  
Board of Trustees Meeting  
September 24, 2008 @ 6:00PM  
Gateway Board Room**

Chuck DeGraff called the meeting to order @ 6:00pm.

**Attendance**

**Board** (Quorum was present)

Chuck DeGraff (President), Nancy Johnson (Vice-President), Amanda Fletcher, Chet Warren, James Reinhard, Ron Macala, Fred Moore

**Staff**

Charles Odingbe (Executive Director/CEO), Jenni Johnson (Proline Reservationist), James Warner (Planning & Community Outreach Manager), Jack Spehar (Procurement/Budget Administrator), Mark Finnicum (Director, Maintenance), Linda Stutler (Customer Service Manager), Bobbie Barnett (Customer Service Representative), Anita Lopes (Proline Reservationist), Carole Kuczynski (Director, Finance & Administration), Kelly Zachary (HR/Safety Manager), Teresa Thompson (Director, Transportation), Robin Miller (Transit Supervisor), Richard Kyle (Marketing & Community Outreach Assistant Manager), Deborah Hill (Finance Manager), Gregory George (Coach Operator), Tom Williams (Transportation Manager), Michelle Harrison (Coach Operator), Shannon Rine (Transit Supervisor), Tammy Marie Chavers (Executive Assistant)

**Legal Counsel**

Robert Murphy (Black McCuskey)

**Other**

Karl Lucas (SCATS)

Hays Thomas, Jr. (Dingus & Daga, Inc.)

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Gregory George was introduced as the Employee of the Month. Mr. George said he loves his job and tries to do better each and everyday for SARTA.

Hays Thomas, Jr. (Dingus & Daga, Inc.) reported that our audit was clean and all deadlines were met. He also handed out financial statements from the audit and reviewed them with the Board.

Jenni Johnson gave a detailed presentation of the Travel Training program. This program will train capable Proline riders how to ride fixed routes. This effort could save SARTA approximately \$2,683 per rider per year.

## **Approval of Minutes**

*August 27, 2008 Meeting*

Ms. Johnson moved for the adoption of the minutes. Ms. Fletcher seconded the motion; motion passed unanimously.

*September 10, 2008 Work Session*

Mr. Reinhard moved for the adoption of the minutes. Ms. Fletcher seconded the motion; motion passed unanimously.

## **Departmental Reports**

- Transportation – Teresa Thompson (As submitted)  
Robin Miller informed the board of the continued efforts being made in the transportation department to improve the operations.
- Maintenance – Mark Finnicum (As submitted)
- Finance – Carole Kuczynski (As submitted)  
Ms. Kuczynski commended her staff for a clean audit. She also informed the board that the budget book is being worked on.
- HR/Safety – Kelly Zachary (As submitted)
- Planning & Community Outreach – James Warner (As submitted)

## **Communications from Executive Director/CEO...**

### ***Ridership***

Ridership on fixed routes continues to increase with decreases in both Paratransit and shuttle services. In addition, revenue miles and hours continue to decline despite the increase in ridership.

### ***Alliance Transit Center***

Completion of the Alliance Transit Center is still in discussion and negotiations. DLZ has opted to adopt Alliance Ventures design concept as the corrected solution. Culpability for payment for this correction remains is nevertheless in debate. It is our belief that SARTA is not responsible for this cost.

### ***Trapeze***

Trapeze continues to move forward with installation of one bus per day.

### ***Budget 2009***

We anticipate having a completed 2009 Budget turned into James Reinhard by the end of the month for review.

***Bus Stop Signs***

Bus Stop Signs are being realigned to three-block spacing. This realignment will cut down on the frequency of replacing brakes.

**Resolutions****A RESOLUTION TO SURPLUS OBSOLETE FIXED ASSET INVENTORY**

Mr. Macala motioned to adopt this resolution. Mr. Moore seconded the motion; resolution passed unanimously.

**A RESOLUTION TO ENTER INTO CONTRACT WITH RLS AND ASSOCIATES, INC.**

Mr. Warren motioned to adopt this resolution. Ms. Fletcher seconded the motion; resolution passed unanimously.

**Adjournment**

Mr. Warren moved to adjourn the meeting. Mr. Moore seconded the motion. Meeting was adjourned @ 6:55pm.