

**Stark Area Regional Transit Authority  
Board of Trustees Meeting  
July 23, 2008 @ 6:00 PM  
Gateway, Board Room**

Ms. Johnson called the meeting to order @ 6:00 PM.

**Attendance** (Quorum present)

**Board**

Nancy Johnson (Vice-President), Phyllis Beyers, Jerry Bixler, Amanda Fletcher, Jim Reinhard, Ron Macala

**Excused**

Chuck DeGraff (President), Chet Warren, Fred Moore

**Staff**

Charles Odingbe (Executive Director/CEO), Kristy Rowe (Customer Service Representative/Front Desk), Linda Stutler (Customer Service Supervisor), Deborah Hill (Finance Manager), Mark Finnicum (Director, Maintenance), Carole Kuczynski (Director, Finance & Administration), Tom Williams (Transportation Manager), Teresa Thompson (Director, Transportation), Walter Davis (Building & Grounds Technician), James Warner (Planning & Community Outreach Manager), Kelly Zachary (HR/Safety Manager), Tammy Marie Chavers (Executive Assistant)

**Legal Representative**

Robert Murphy (Black McCuskey)

**Other**

Stephanie Ujheyli (Alliance Review)

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Walter Davis was introduced as the Employee of the Month. Mr. Davis was commended for making such an impression although he was just hired in January.

Mr. Warner introduced Kristy Rowe as the new Front Desk Customer Service Representative.

**\*\*\*Executive Session\*\*\***

6:05 – 6:52 PM

Pending or Imminent Court Action

Mr. Bixler motioned to enter Executive Session.  
Ms. Fletcher seconded motion; all answered “yes”.

### **Approval of Minutes** (June 25, 2008 Meeting)

Mr. Macala moved for the adoption of the minutes. Ms. Fletcher seconded the motion; motion passed unanimously.

Ms. Kuczynski presented a slide on “SARTA’s Green Dream.” This presentation offered SARTA’s plan to incorporate hybrid buses into our operations. Currently we have 2 hybrid buses on order for Spring 2009.

### **Departmental Reports**

- Transportation – Teresa Thompson (As submitted)  
Mike Holland updated the Board on improvements that the Transportation department is making such as:
  - slotting system – limit to 3 buses for special events
  - layover time – buses stay & park versus coming back to the garage
  - new farebox – more accurate account
  - daily log – enables each shift to know what has taken place on other shifts
  - going green – limiting the unnecessary use of lights
  - the contract review – review contract language for clarification
- Maintenance – Mark Finnicum (As submitted)
- Finance – Carole Kuczynski (As submitted)
- HR/Safety – Kelly Zachary (As submitted)
- Planning & Community Outreach – James Warner (As submitted)  
Mr. Warner stated that FTA standards requires compliments to be tracked only if they are written or left as a phone message. He informed the Board that there had been multiple verbal compliments, thus the reported chart did not indicate any compliments had been made.

### **Communications from the Executive Director...**

Staff budget revisions began today and should be ready to present at next month’s meeting.

SARTA is meeting with Alliance Ventures tomorrow to discuss the exit ramp for the Alliance Transfer Center.

The Board was informed that 3 of SARTA staff members would be participating in United Way’s campaign for Loaned Professionals. Specifics on a start date have yet to be granted.

Mr. Bixler motioned to adjourn the meeting @ 7:29pm. Mr. Macala seconded the motion.