

**Stark Area Regional Transit Authority
Board of Trustees Minutes
January 27, 2010 @ 6:00pm
Gateway Board Room**

Mr. DeGraff called the meeting to order at 6:06p.m.

**Attendance
Board**

Chuck DeGraff (President), Nancy Johnson (Vice-President), Amanda Fletcher, James Reinhard, Chet Warren, Jerry Bixler, Ron Macala,

Staff

Kirt Conrad (Executive Director/CEO), Mark Finnicum (Director, Maintenance), Shannon Rine (Proline & Customer Service Supervisor), Tom Williams (Transportation Manager), Teresa Thompson (Director, Transportation), Richard Kyle (Communications Administrator), Carole Kuczynski (Director, Finance & Administration), Everett Todd (Transportation Planning Administrator), Kristy Rowe (HR & Safety Assistant), Omar Abdullah (Coach Operator & Union Stewart), Tammy Marie Brown (Executive Assistant)

Other

Gust Callas (Black McCuskey), Karl Lucas (SCATS)

*****Executive Session*****

6:07 – 6:16pm

To discuss union contract & property

Mr. Warren moved to enter executive session. Ms. Johnson seconded the motion. All answered “yes.”

Ms. Kuczynski, Ms. Thompson, and Mr. Finnicum were asked to stay.

Mr. Bixler motioned to end the executive session. Mr. Macala seconded the motion. All answered “ves.”

A Resolution Authorizing The Executive Director/CEO To Enter Into A Labor Contract With Ohio Council 8, Of The American Federation Of State, County And Municipal Employees (AFSCME), AFL-CIO And AFCME Local 1880

Ms. Johnson moved to adopt the resolution. Mr. Warren seconded the motion; resolution passed unanimously.

Mr. Conrad commended Mr. Abdullah for leading union employees and being flexible. He also acknowledged Ms. Kuczynski, Mr. Finnicum and Ms. Zachary for a job well done. Mr. Conrad made special mention that Ms. Thompson was instrumental in writing all of the tentative agreements.

Mr. Abdullah expressed that the biggest difference when negotiating this contract was that the union and management considered the community when making decisions. He also conveyed his gratefulness to management, Mr. Conrad, and Mr. Callas for their fairness.

Mr. DeGraff expressed his gratitude to SARTA as one entity for reaching an agreement that favored everyone in a timely manner.

Approval of Minutes

December 16, 2009 Minutes

Mr. Macala moved to adopt the minutes. Mr. Bixler seconded the motion; adoption passed unanimously.

January 13, 2010 Minutes

Mr. Warren moved to adopt the minutes. Ms. Fletcher seconded the motion; adoption passed unanimously.

Board Committee Chairs

Mr. DeGraff re-appointed the committee chairs to remain the same for 2010; there were no rejections. Committee chairs are as follows:

- Finance – James Reinhard
- Personnel – Phyllis Beyers
- Public Property/Capital Improvements – Amanda Fletcher
- Citizens Advisory Board – Nancy Johnson

Mr. DeGraff appointed Mr. Macala as the president of the nominating committee for the President and Vice-President of the Board.

Departmental Reports

- Transportation – Teresa Thompson – As submitted
Ms. Thompson highlighted the summary report for the last three years for accident/incident report. She will continue to include this in her department report.

She also pointed out that no shows have dropped drastically. She accredits this to the no-show policy.

- Maintenance – Mark Finnicum – As submitted
- Finance – Carole Kuczynski – As submitted
Ms. Kuczynski commended Christina Wey on getting the W2s out before the deadline. Some were handed out and others were mailed out.

The auditors are on site for preliminary testing.

- HR & Safety – Kristy Rowe – As submitted
Mr. DeGraff mentioned that the employee attrition chart was helpful and easy to read.
- Planning & Community Outreach – Richard Kyle – As submitted

Communications from the Executive Director/CEO...

SARTA Newsletter

Mr. Conrad and the Board applauded Mr. Kyle on a job well done on the SARTA newsletter. It is a good way to get information out to staff. In the future, Mr. Conrad would like to see a newsletter for citizens.

Fishers Promotional Event

The Fishers event proved to be a success and has increased ridership on the community coach service. SARTA plans to do the same thing at different senior centers.

SCATS

SCATS budgeted an additional \$50,000 towards SARTA in their long range plan.

New Bus Wash

The new bus wash was two feet too long and two feet too high. This will cause a 6-8 week delay in the new system being installed. They also caused damage to our gate. The amount of \$5,100 will be deducted from their contract for this mistake. Service personnel and MRDD are temporarily trying to maintain the exterior maintenance of the buses which ultimately decreases the maintenance to the interior of the buses.

Resolutions

A Resolution Authorizing The Executive Director/CEO To Revise The Courtesy Rules For Passengers And Patrons Of SARTA

Ms. Johnson moved to adopt the resolution. Mr. Warren seconded the motion; resolution passed unanimously.

A Resolution Authorizing The Executive Director/CEO To Adopt The Transit Facility Use Policy

Ms. Fletcher moved to adopt the resolution. Mr. Bixler seconded the motion; resolution passed unanimously.

For 2010 Budget Approval

Mr. Reinhard moved to adopt the resolution. Mr. Warren seconded the motion; resolution passed unanimously.

A Resolution Authorizing The Executive Director/CEO To Apply For Funding For The Mahoning Road Project

Ms. Fletcher moved to adopt the resolution. Mr. Warren seconded the motion; resolution passed unanimously.

A Resolution Authorizing The Executive Director/CEO To Implement A Ticket Incentive Program

Mr. Warren moved to adopt the resolution. Mr. Bixler seconded the motion; resolution passed unanimously.

A Resolution Authorizing The Executive Director To Purchase 23 Paratransit Vehicles

Mr. Bixler moved to adopt the resolution. Mr. Reinhard seconded the motion; resolution passed unanimously.

A Resolution To Enter Into A Memorandum Of Understanding (MOU) With The State Of Ohio

Ms. Johnson moved to adopt the resolution. Mr. Warren seconded the motion; resolution passed unanimously.

For Application FY 2010 Federal Grants “Section 5307 Federal Grant For Internet Program TEAM”

Mr. Warren moved to adopt the resolution. Ms. Fletcher seconded the motion; resolution passed unanimously.

Bus Stop Signs

Mr. Conrad made the Board aware that SARTA is planning on designing new bus stops signs. These signs would be used for new locations and when old signs need to be replaced. His intent is to keep “SARTA” as a brand. However, he would like to incorporate using “Stark Area RTA” to emphasize that SARTA provides service to all of Stark County.

Adjournment

Mr. Warren moved to adjourn the meeting. Ms. Fletcher seconded the motion; meeting was adjourned at 7:10pm.