

**Stark Area Regional Transit Authority**  
**1600 Gateway Blvd SE \* Canton OH 44707**  
**BOARD MEETING/WORK SESSION MINUTES**  
**Wednesday, July 12, 2006**

**CALL TO ORDER**

SARTA's Board President, Charles DeGraff, called the meeting to order at 6:05 p.m.

**ROLL CALL**

***Upon roll call a quorum was present:***

Present:	President, Charles DeGraff	Vice-President, Nancy Johnson
	Phyllis Beyers	Gerald Bixler
	Randy Bond	Amanda Fletcher
	William Rudner	

Excused: Chet Warren

**STAFF**

Present: Charles Odingbe, Executive Director/CEO  
Jerry Shilling, Operations Director  
Carole Winchell-Kuczynski, Finance & Administration Director  
Jannet Friedman, EEO/Safety Administrator  
Kelly Zachary, Human Resources Administrator  
Eppy Zayas, Maintenance Director  
Glenna Caruso, Project Manager  
Linda Stutler, Customer Service Supervisor  
Bobbie Barnett, Customer Service Representative

***An executive session was held immediately after roll call to discuss pending legal issues.***

Board Meeting resumed at 6:40 p.m.

**APPROVAL OF MINUTES**

**May 24, 2006, Board Meeting Minutes**

**Nancy Johnson moved to approve the May 24, 2006, Board meeting minutes as modified.**

**Gerald Bixler seconded the motion.**

**The motion passed unanimously as follows:**

**AYES: DeGraff, President; Johnson, Vice-President; Beyers, Bixler, Bond, Fletcher, Moore, Rudner, (8)**

**NAYS: None (0)**

**ABSTENTIONS: None (0)**  
**EXCUSED: Warren (1)**

### **BOARD COMMITTEE REPORTS**

**Finance** – (William Rudner, Chairperson) – No report.

**Personnel** - (Phyllis Beyers, Chairperson) - No report.

**Citizens' Advisory Board** - No report.

**Public Property/Capital Improvements** - (Phyllis Beyers, Chairperson) – No report.

### **DEPARTMENTAL REPORTS**

**Operations** - (Jerry Shilling, Operations Director) – As submitted.

**Maintenance** - (Eppy Zayas, Maintenance Director) – As submitted.

**Finance** - (Carole Kuczynski, Finance/Administration Director) – As submitted.

1. Audited financials are done; the auditors will be at the next board meeting.

**Customer Service** - (Venetta Tyson, Customer Service Rep.) - As submitted.

**EEO/Safety** - (Jannet Friedman, EEO/Safety Administrator) - As submitted.

**Projects** (Glenna Caruso, Project Manager) - As submitted.

1. Projects Planning Committee Meeting will be held on June 19 in Alliance.
2. Drawings will be submitted on Wednesday at 4:00 p.m.
3. The official address of the new Alliance Transit Center: 10 Prospect Street.
4. Glenna advised when contractors are on board a groundbreaking ceremony will take place.
5. Phyllis Beyers requested a drawing of the “right-of-way” of the railroad. Glenna advised copy would be submitted to her in a PDF file.

**Human Resources** - (Kelly Zachary, Human Resources Administrator) - As submitted.

**Labor Management** - As submitted.

## **COMMUNICATIONS**

**President** - No communications.

**Board** - No communications.

**Executive Director/CEO's Report** - (Charles Odimgbe)

Mr. Odimgbe gave the following report:

### **Ridership**

SARTA's ridership continues to be strong despite the summer months, which usually see a decline in ridership. It is worthy to note that our fixed route and Special Events ridership are the drivers for these increases. With revenues miles showing only a modest increase when compared to ridership indicate minimal impact on agency budget for 2006. Despite posting 48.13% increase in ridership for fixed-route, 7.76% increase in Paratransit and 132.52% increase in Special Events, revenue hours increased by a dismal 2.34% with most of the increases coming from the special shuttles.

### **Alliance Transit Center Construction Project**

Staff will be asking the Board for approval to advertise for bid for this project. We are in the final stages of producing the construction documents. This project is just slightly behind schedule. We anticipate catching up with the schedule during construction.

### **Wal-Mart Transit Pull-Out**

The Wal-Mart project has been approved by the city engineers with very minor comments. We will be advertising for bid some time this week and hope to make our selection within the next sixty days following bid advertisement. It is our hope to begin construction as quickly as we select a contractor to conduct the work.

### **Trapeze**

We do have some demo available for the Trapeze project. These vehicles are not functional at this time; however, Board members are welcome to take a look. We will organize a formal demonstration when the system becomes functional.

### **Trolley**

The Trolley program will be ready to be deployed this weekend at the "Zing in the City" event. SARTA will begin our Trolley Lunch service on July 24, 2006. The agency and the Chamber are making every arrangement to ensure that

this information is properly disseminated within the community prior to deploying the service. All Board members are invited to participate.

### **EXECUTIVE TEAM MEETING MINUTES**

#### ***May 2, 2006***

1. No comments.

#### ***May 23, 2006***

1. No comments.

### **MIDDLE MANAGEMENT MEETING MINUTES**

#### **May 4, 2006**

1. No comments.

#### **May 11, 2006**

1. No comments.

#### **May 18, 2006**

1. No comments.

#### **May 25, 2006**

1. No comments.

### **FOR YOUR INFORMATION**

1. No Comments.

### **RESOLUTIONS**

1. Resolution: That the Board of Trustees of the Stark Area Regional Transit Authority Authorizes the Executive Director/CEO to advertise for bids for The Construction of the Alliance Transit Center.

**Phyllis Beyers made the motion that the Board of Trustees of the Stark Area Regional Transit Authority authorizes the Executive Director/CEO to advertise for bids for the construction of the Alliance Transit Center.**

**Amanda Fletcher seconded the motion.**

**The motion passed unanimously as follows:**

**AYES: DeGraff, President; Johnson, Vice-President; Beyers, Bixler, Bond, Fletcher, Moore, Rudner (8)**

**NAYS: None (0)**

**ABSTENTIONS: None (0)**

**EXCUSED: Warren (1)**

2. Resolution: That the Board of Trustees of the Stark Area Regional Transit Authority authorizes the Executive Director/CEO to advertise for bids for The Replacement Of The Gateway Bus Storage And Maintenance Facility Roof.

**Randy Bond made the motion that the Board of Trustees of the Stark Area Regional Transit Authority authorizes the Executive Director/CEO to advertise for bids for the replacement of the Gateway Bus Storage and Maintenance Facility Roof.**

**Fred Moore seconded the motion.**

**The motion passed unanimously as follows:**

**AYES: DeGraff, President; Johnson, Vice-President; Beyers, Bixler, Bond, Fletcher, Moore, Rudner, (8)**

**NAYS: None (0)**

**ABSTENTIONS: None (0)**

**EXCUSED: Warren (1)**

3. Resolution: That the Board of Trustees of the Stark Area Regional Transit Authority approves Salary Adjustments For Non-Bargaining For 2006.

**Gerald Bixler made the motion that the Board of Trustees of the Stark Area Transit Authority approves Salary Adjustments For Non-Bargaining For 2006.**

**Amanda Fletcher seconded the motion.**

**The motion passed unanimously as follows:**

**AYES: DeGraff, President; Johnson, Vice-President; Beyers, Bixler, Bond, Fletcher, Moore, Rudner, (8)**

**NAYS: None (0)**

**ABSTENTIONS: None (0)**

**EXCUSED: Warren (1)**

4. Resolution: That the Board of Trustees of the Stark Area Regional Transit Authority authorizes the Executive Director/CEO to advertise for Request For Proposal (RFP) To Purchase Transit Vehicle Tires.

**Nancy Johnson made the motion that the Board of Trustees of the Stark Area Transit Authority authorizes the Executive Director/CEO**

**to advertise for Request For Proposal (RFP) To Purchase Transit Vehicle Tires.**

**Randy Bond seconded the motion.**

**The motion passed unanimously as follows:**

**AYES: DeGraff, President; Johnson, Vice-President; Beyers, Bixler, Bond, Fletcher, Moore, Rudner, (8)**

**NAYS: None (0)**

**ABSTENTIONS: None (0)**

**EXCUSED: Warren (1)**

5. Resolution: That the Board of Trustees of the Stark Area Regional Transit Authority Establish Fare For Lunch Time Trolley.

**Randy Bond made the motion that the Board of Trustees of the Stark Area Regional Transit Authority establishes a fare for the Lunch Time Trolley.**

**Amanda Fletcher seconded the motion.**

**The motion passed as follows:**

**AYES: DeGraff, President; Beyers, Bixler, Bond, Fletcher, Moore, Rudner, (7)**

**NAYS: Nancy Johnson (1)**

**ABSTENTIONS: None (0)**

**EXCUSED: Warren (1)**

6. Resolution: That the Board of Trustees of the Stark Area Regional Transit Authority Authorizes The Executive Director/CEO to Extend The Contract For Legal Services With Black McCuskey Souers & Arbaugh For An Additional 12 Months.

**Randy Bond made the motion that the Board of Trustees of the Stark Area Regional Transit Authority authorizes the Executive Director/CEO to Extend the Contract for Legal Services With Black McCuskey Souers and Arbaugh For An Additional 12 Months.**

**Nancy Johnson seconded the motion.**

**The motion passed unanimously as follows:**

**AYES: DeGraff, President; Johnson, Vice-President; Beyers, Bixler, Bond, Fletcher, Moore, Rudner, (8)**

**NAYS: (0)**

**ABSTENTIONS: None (0)**

**EXCUSED: Warren (1)**

**OLD BUSINESS**

None

**NEW BUSINESS**

None

**ADJOURNMENT**

***Meeting adjourned at 7:05 p.m.***

**The next SARTA Board of Trustee's Meeting will be July 26, 2006, at SARTA's Gateway Office, 1600 Gateway Blvd. SE, Canton, Ohio 44707, First Floor Board Room.**